



Lakeview Quilters Guild

HELP WANTED!!!

A great guild is only as good as its volunteers – and the Lakeview Quilters Guild has a tremendous number of people who willingly donate time and talent to keep our guild strong, healthy, and fun. Everything that happens within the guild and its bees, as well as its outreach efforts, could not be done without the dedication of a cadre of willing volunteers.

Below, you will find some volunteer opportunities. There are many more – just look around or ask a Board Member where you can contribute your time and efforts. Volunteering is a great way to get to know other members, build friendships, and learn more about quilting. Help yourself by helping the guild: won't you please consider volunteering? If you wish to volunteer for any of these tasks, you may speak to or email the contact person directly, or you may email the guild webmail at web2@lakeviewquiltersguild.org. Your email will be forwarded to the appropriate person.

Date Added	Volunteer Task
9/18/08	<p>Job Title: 2009 Raffle Quilt Marketing Committee Number of Volunteers Needed: Several Job Description: This committee is responsible for the sale of tickets for the 2009 raffle quilt. Sanita B is chairing the committee and could use help in staffing the raffle ticket table during guild meetings. Ticket sales will begin at the October guild meeting and continue until the raffle drawing in June 2009. Sanita will need volunteers to take the quilt to area guild meetings and quilt shops and sell tickets. Length of Commitment: October 2008 through June 2009 (and many short-term tasks are available). Contact: Sanita B</p>
7/23/08	<p>Job Title: Community Service Quiltmakers Number of Volunteers Needed: Many! Job Description: The guild contributes many Community Service Quilts to various organizations. Kits are available with fabric to be sewn into quilt tops. In addition, quilt tops need to be quilted – and bound. Volunteers may take on any of these tasks (quilt assembly, quilt quilting, quilt binding) or all of these tasks, according to their skills and desires. Volunteers may also set their own pace and schedule. Length of Commitment: Month-to-month Contact: Denise G</p>
7/23/08	<p>Job Title: Nominating Committee Number of Volunteers Needed: A minimum of 5 persons Job Description: This committee begins its work following their election at the</p>

	<p>September general meeting. Members are not eligible for election to Board positions during their term on the Nominating Committee. The committee is responsible for securing the consent of one or more qualified candidates for nomination to each Board position. A slate of nominees is presented to the general membership at the October general meeting, and bios of candidates are published in the November newsletter. The committee prepares a ballot at the November general meeting and conducts the election of Board members. The committee announces the new Board at this meeting, and coordinates the installation of the new Board at the December guild meeting</p> <p>Length of Commitment: September 2008 to December 2008 Contact: Cristyn M</p>
7/24/08	<p>Job Title: Membership Renewal Committee</p> <p>Number of Volunteers Needed: Two or more</p> <p>Job Description: Tonda could use some extra help in October, November, and January, when she takes in membership renewals. Your job would be to help collect forms/money and hand out membership cards.</p> <p>Length of Commitment: October and November 2008; January 2009 guild meetings Contact: Tonda H</p>
7/23/08	<p>Job Title: Raffle Quilt Committee</p> <p>Number of Volunteers Needed: TBD</p> <p>Job Description: This committee plans and coordinates the making of the raffle quilt including its design, construction, and quilting. It presents a budget and project plan to the Board and the Raffle Quilt Marketing Committee, and arranges for any photography of the quilt. Regular statuses are to be provided to the Board, including a final accounting of all receipts and expenditures.</p> <p>Length of Commitment: Fall 2008 to Summer 2009 Contact: Cristyn M</p>
7/23/08	<p>Job Title: Quilt Show Chairperson and Committee Members</p> <p>Number of Volunteers Needed: One, plus <i>many</i> committee chairs and helpers</p> <p>Job Description: This committee plans, coordinates, and holds the bi-annual "Mayfest" quilt show. It is responsible for proposing a budget and updating the Board on a regular basis, collecting monies and accounting for all income/expenses. The Committee must secure a facility at least one year in advance of the quilt show, which will be held in the Spring of 2010.</p> <p>Length of Commitment: Winter 2008 or Spring 2009 to Spring 2010 Contact: Cristyn M</p>
7/23/08	<p>Job Title: Audit Committee</p> <p>Number of Volunteers Needed: A minimum of 3 persons</p> <p>Job Description: This committee begins its work at year-end, following their election at the November general meeting. Members may not have served on the Board or managed the disbursement or collection of funds during the year under audit. Members review the financial transactions for the year,</p>

	<p>reconciling them to bank statements, etc., to ensure that the guild's books and bank balances are accurate and in order. The counsel of the guild's Financial Advisor is also available. The committee should complete its work in January or early February and make its report to the Board.</p> <p>Length of Commitment: December 2008 to February 2009</p> <p>Contact: Cristyn M</p>
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