

ITEMS AT LAKEVIEW QUILTERS GUILD STORAGE UNIT
Grouped by Board or Committee Responsibility
as of March, 2016
Submitted by Rebecca Prather, LQG Secretary

Aprons, "LQG Volunteer"; to be used by quilt show workers and at other events
Quilt stands: 1 in hard case; 2 in soft bags; (1 is currently with the raffle quilt)
Electric stapler
Extra long stapler
3-Step ladder
Bin with table signs and holders
4 large steel shelving unit
3 large plastic shelving units
3 large steel shelving units
2 boxes of financial records
4-wheel dolly
Empty grey tubs

1st VP/ Speakers

Slide projector, carousel slide holder, and extra light bulb.
Guild banner and stand (at Bass's home)

2nd VP / Workshops

4 rolling 24" suitcases containing irons & cords

4th VP/ Special Events

Auction supplies: metal cash box, clothes pins, safety pins, pencils, name tags, shopping bags, clipboards, signs for fabric, etc.
Holiday Party – 3 large bins and 2 small bins decorations, candles, candle holders, wreath, ribbons, etc.
Ironing Mats (also listed under Community Service)
Portable design wall in black bag
Stack of empty banker boxes for use with auction donations
Amplifier and microphone (at Cagle's home)
Wireless microphone
Bin of quilt blocks

Treasurer

Lock Box (at home of Jenny Arkinson)

Membership

Rolling cart

Plastic file box with current and past paperwork

Guild lapel pins (approx. 100 ea.)

3-hole punch and various office supplies

2 storage containers with Guild member name tags

All items are maintained at the home of Lee Ann Lively during the 2016 calendar year.

Librarian

Laptop computer at the home of Donna Bracewell

Library books on shelves at Gloria Dei Church

A few books, binders, and labeling supplies at the home of Donna Bracewell

2 Rolling book carts at Gloria Dei Church

Hospitality

Keurig coffee maker

4 small grey bins for coffee, tea, cream

12-cup hot water pot

White tablecloths

Miscellaneous plates, cups, plastic utensils, etc.

29 blue LQG name tag holders/neck badges

Community Service

Lots of tubs of fabric and kits

Dolly – converts to roll flat

Batting

Table risers in a box

Ironing mats in a bag

Pre-Meeting Video/Slide Show

Laptop and cords
Projector and cords
Briefcase (to carry the items above)

Raffle Quilt

Raffle ticket drum
Raffle quilt tickets from 2012
(can be used with 2014 or later raffle quilt by tearing off the top)
Quilt stand and bag Canopy / tent to use at outdoor events in black bag
Cinder blocks (4) to hold down signage/tent

Spring Retreat

Various spring retreat supplies (at Garman's home)

Quilt Show

Items for hanging the quilts
Chains in a box
Silver hooks in a box
Dowel rods for small quilts in box with banner sticks
Black sleeves for hiding the ends of hanging rods in box
White sheets to lay on floor while hanging, in box

Quilt Description Signs – 6 boxes of 3'x3' sheets of black foam core boards
Alligator clips for these signs in box
Black satin ribbon to hang award ribbons in 2 boxes
White gloves in box
Plastic table covers
Restroom sign to hang on wall
Vendors sign to hang on wall
Quilt Show Banner/Sign for outdoors – very large; yellow rigid plastic
Quilt Show Signs for outdoors – white mesh
4 T-Poles (to hold quilt show signs)

Each committee member has a binder describing their duties